

Technical working group

Led by Flagship 4

Supporting the Government Policy Task Force – district level DRM guidelines harmonisation

Outcomes: Government Policy task force

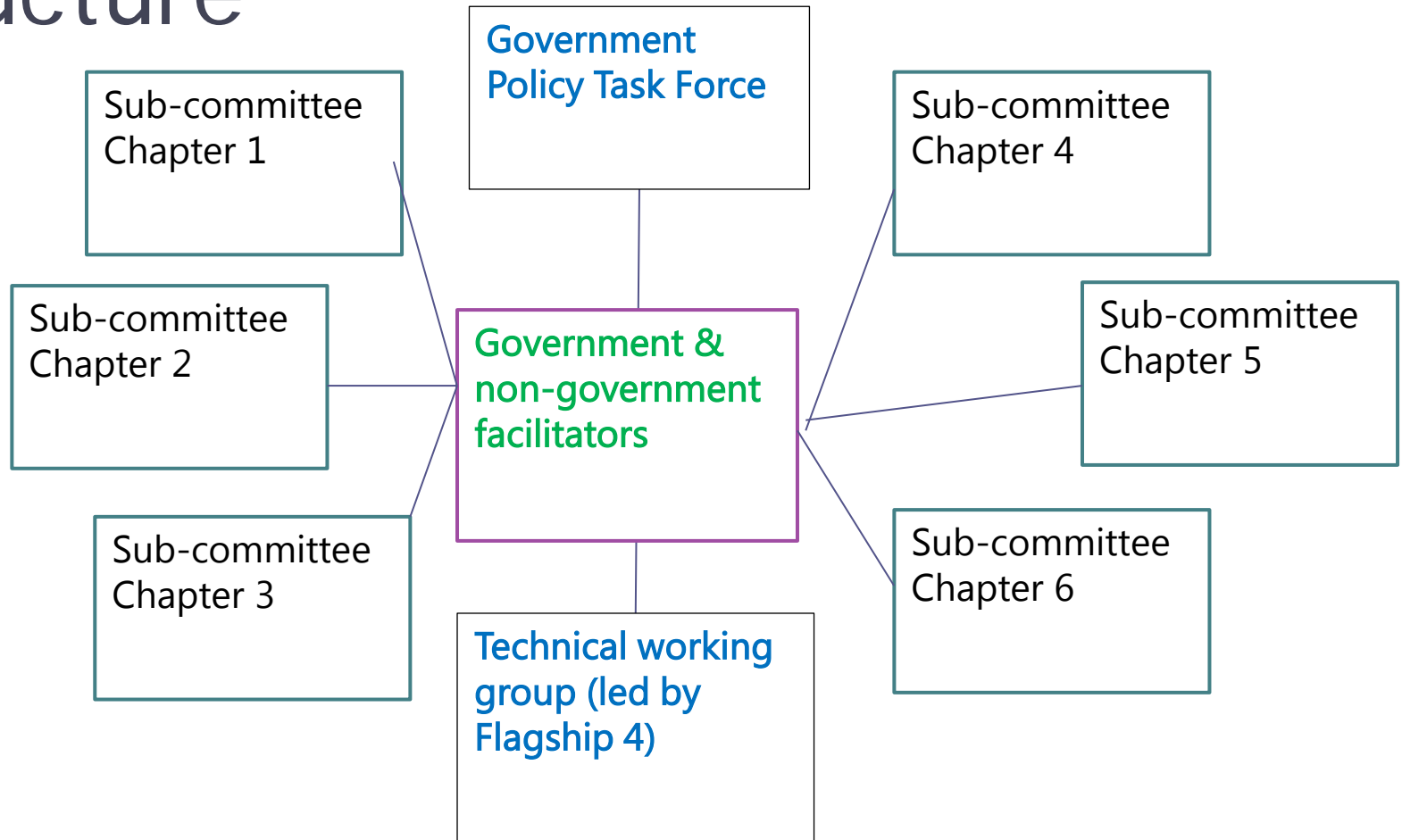
The task force discussed and agreed on the proposed Terms of Reference for the group, with some amendments to the work plan and supporting structures of the task force (amendments are noted in the following outcomes).

Scope

- The policy task force agreed that its purpose is to harmonize the following three district level disaster management guidelines:
 - District Preparedness and Response Plans (DPRP)
 - District Disaster Risk Management Plan (DDMP)
 - Local Disaster Risk Management Plan (LDRMP)

The group agreed that at this initial stage the LAPA, NAPA and National Building code would fall outside of this harmonization process.

Structure



Chapters

Chapter	Topic	Ministry	Government lead
1	Introduction	MoHA	Mr Pradip Koirala, alternative Mr Bamshi Acharya
2	Preparedness	MoFALD	Ms Pandey, alternative Mr Ram Chandra Tiwiri
3	Response	MoHA	Mr Dhakal (NEOC chief), alternative Mr Ramhari Sharma
4	Recovery	MoUD (tbc)	Mr Suresh Acharya
5	Monitoring & impact assessment	NPC	Mr Raj Kumar Adhikari, alternative Mr Sagar
6	Summary / 5 year strategy	MoHA	Mr Kadka, alternative Mr Pitambar

Chapter breakdown

It was agreed that each chapter would be broken down into the following sections:

- Planning
- Mainstreaming into district and sectoral plans
- Capacity building and knowledge management
- Implementation and monitoring of plans
- Legal base for planning and implementation

It was acknowledged that cross cutting themes need to be taking into consideration in each chapter, these include:

- Connections to Health
- Connections to Education
- Connections to WASH
- Connections to Agriculture
- Connections to Forestry and soil conservation
- Urban context, specifically municipal structures

Next steps

- Technical working group is to meet and allocate which implementing partners will participate in the respective sub-committees.
- A draft action plan will be drawn up for the next 6 months including
 - clear deliverables for each of the subcommittees
 - field visit for policy task force members to incorporate learnings and best practices
- All subcommittee members and technical working group members are to meet late on 19 December for the first induction meeting and agree on action plan going forward.

Chapter	Topic	Ministry	Government lead	Working group (1-2 ppl)
1	Introduction	MoHA	Mr Pradip Koirala, alternative Mr Bamshi Acharya	? WHO ? CARE ? Kedar
2	Preparedness Includes outcomes - Mitigation - Risk reduction	MoFALD	Ms Pandey, alternative Mr Ram Chandra Tiwiri	Rajan Kiriti Deepak K.C
3	- Response Preparedness to respond	MoHA	Mr Dhakal (NEOC chief), alternative Mr Ramhari Sharma	Prakash Alex Berzosa
4	Recovery	MoUD (tbc)	Mr Suresh Acharya	Becky-Jay
5	Reporting, monitoring & evaluation	NPC	Mr Raj Kumar Adhikari, alternative Mr Sagar	Asim
6	Summary / 5 year strategy	MoHA	Mr Kadka, alternative Mr Pitambar	Dinanath

Theme allocations

(to use the cluster structure for themes - this will be allocated at a later stage)

#	Theme / cluster	Working group member
A	Connection to Health	
B	Connections to Education	
C	Connection to WASH	
D	Connection to Agriculture	
E	Connections to Forestry and soil conservation	
F	Connection to Ministry of women, children and social welfare	
G	Urban context, specifically municipal structures	

Deliverable #1

Circulate by 12 January 2014

Present 15 January 2014

- **DPRP**
 - Praskah
 - Alex
 - ?WHO
- **DDMP /**
 - Asim
 - Dinanath
 - Kiriti
- **LDRMP**
 - Deepak
 - Rajan
 - ?Kedar / CARE
- **CDMC**
 - ?Prajwal
- **Urban structures**
 - Becky-Jay

Using the template provided conduct a gap analysis of the allocated plan in 3 sections

1. Stakeholders
2. Processes
3. Information mapping

Actions from meeting

- Everyone to prepare a presentation (by group) on 1 of the 3 DRM plans using the template
 - Need to send to Becky-Jay for circulation 12 Jan
 - Present at WG meeting 15 January
- Government policy task force and representation by Government ministries (eg. MoHP & MoE) to be discussed in NRRC steering committee (including circulation of ToR to all participants).
- First meeting of sub-committees to be confirmed – 4.30pm 19 December
- Rajan to follow up on English old copy of DDMP and circulate
- Deepak to share CCA/DRM toolkit
- Becky-Jay to follow up with absent members and possible new members to the group
- Becky-Jay to follow up with group members about possible co-funding of activities to be undertaken in 2014 eg. Field trip and retreat.
- Becky-Jay to set up dropbox for all members with relevant materials

Action plan (draft circulated)

- **How to achieve harmonisation in the next 6 months**
 - **Sub-committees**
 - **Retreat**
 - **National consultation / communication**
 - **Sectoral consultation**
 - **Field trip / district level consultation**