

25, Feb, 2012.

Caritas Nepal , Regional Office, Kohalpur, Banke.

Report on Flagship 4: CBDRR District Level Consultation Workshop.

FLAGSHIP 4: INTEGRATED COMMUNITY BASED DISASTER RISK REDUCTION (CBDRR) DISTRICT LEVEL CONSULTATION WORKSHOP

[The Flagship 4 CBDRR district level consultation workshop was conducted with the Financial & Technical support of International Federation of Red Cross & Red Crescent Societies. The workshop was undertaken by Caritas Nepal Regional Office, Banke on the 25th of February 2012. The report presents the proceedings of the workshop and the major outcomes.]

**IFRC FLAGSHIP 4: COMMUNITY BASED DISASTER RISK REDUCTION
REPORT
ON
DISTRICT LEVEL CONSULTATION WORKSHOP
NEPALGUNJ, BANKE
25th FEBRUARY, 2012**



FACILITATED/ORGANIZED BY:

**Caritas Nepal
Regional Office
Kohalpur, Banke**

Flagship 4 Leads:

**IFRC and
Ministry of Local
Development**

Flagship 4: CBDRR Workshop
Report on
District Level Consultation Workshop
25th February, 2012.

Introduction

Nepal government launched NRRC (Nepal Risk Reduction Consortium) in the May of 2009. The main purposes of NRRC was to arrange and bring together financial institutions, development and humanitarian partners, uniting and coordination amongst themselves to be a major factor supporting the government of Nepal in developing and participating on a long term Disaster Risk Reduction Action Plan.

The following are the objectives of the NRRC:

- To advance the most urgent priorities of the National Strategy for Disaster Risk Management
- To dramatically scale up DRR in different sectors to create momentum for all DRR efforts
- To strengthen Government line ministries in DRR
- To increase international recognition of the need to invest in high risk countries like Nepal
- To raise US\$146.8m for DRR across 5 Flagship areas

In the light of these objectives and the government's priorities and discussions with the multi stakeholder groups, the Consortium identified five areas of immediate action for disaster risk management in Nepal and named it 'Flagship'. Basically the five flagships focused on the following agendas

Flagship 1 – School and hospital safety (structural and non-structural aspects of making)

Flagship 2 – Emergency preparedness and response capacity

Flagship 3 – Flood management in the Koshi river basin

Flagship 4 – Integrated community based disaster risk reduction/management

Flagship 5 – Policy/Institutional support for disaster risk management

"Flagship area on integrated community based disaster risk reduction/management seeks to capitalize on the community based disaster risk management (CBDRM) activities and experience which has already accumulated to create a more consistent, systematic and harmonized approach to CBDRM which will be conducted at VDC level. By developing a set of minimum characteristics for disaster-resilient communities and adopting a minimum package of common elements to be included in all CBDRM projects.

The Flagship aims to complete CBDRR projects in 1,000 VDCs in 40 priority districts over a 5 year period with activities that focus on: enhancing local level risk assessment methodologies; improving the reliability and geographical coverage of community based early warning systems; scaling up of community based preparedness and mitigation actions; developing community capacity for engaging in local level risk reduction action; and undertaking vulnerability reduction measures."

(Disaster Risk Reduction In Nepal – Flagship Programmes, Version: April 2011, Page 9)

Thus based on Flagship 4 plan Caritas Nepal with the support of IFRC conducted a 1-day district level consultation workshop.

The detail of the program schedule is attached in the annex 1.

The workshop was conducted with the following objectives of Flagship 4:

- Provide an overall strategic framework for CBDRR activities in Nepal
- Map and show progress nationally over a period of time, with an accurate who/what/where
- Bring in additional resources and partners
- Strengthen the linkages with the government / administrative structure in Nepal to ensure sustainability

Target: 1,000 CBDRR projects over 5 years

Activities Carried Out

- Interest letter was sent to IFRC to conduct the workshop.
- Two staffs from Caritas Nepal, Mr. Raju Pradhan & Mr. Janak Sharma, attended a half day orientation workshop organized by IFRC in Kathmandu.
- Further communication with IFRC, budget finalization and signing of TOR.
- Arranged logistic procurement (Quotation Collection, arranging the workshop venue)
- Consultation with the Local Development Officer for confirmation of the workshop date and other proceedings.
- Finalized checklist of organizations who have been involved with CBDRM in the Banke District.
- Invitation letters to the district level Governmental Organization, I/NGOs, media, & some political parties. DDC distributed the invitation letter to Governmental agencies, media, political parties while CN Regional Office sent invitations to relevant civil societies. DDC took the overall responsibility for correspondence and invitation to participants for the workshop.
- Drafted the workshop schedule & finalized in coordination with the LDO.
- Workshop proceeding (for more detail please refer to Annex 1)
 - Opening ceremony
 - Power point Presentation: Overview of Nepal Risk Reduction Consortium, Introduction & Overview of Flagship 4 : Community Based Disaster Risk Reduction, Minimum Characteristics of Flagship 4:CBDRR, Information Platform of Flagship 4
 - Group discussion: Developed Plan of Action Flagship 4 Community Based disaster risk reduction Nepal risk reduction consortium
 - Open Discussion on Overall Session

The Consultation Workshop

Date: 25th February 2012.
Venue: Hotel Siddhartha View, Karkando, Banke
Coordinated By: District Development Committee, Banke
Conducted by: Caritas Nepal Regional Office, Banke
Supported by: IFRC

Participants

The participants represented GoN offices, political parties, media, representatives of I/NGO and Humanitarian organizations that have been working



in the Disaster Risk Reduction & Emergency Response in the district. A total of 36 people participated in the IFRC Flagship 4: CBDRR District level Consultation Workshop organized in Banke district by Caritas Nepal Regional Office Kohalpur with the financial support of IFRC.

Participant's Classification (The participants' name list is attached in annex 2)

- a) 18 from Governmental Organizations
- b) 2 from I/NGOs
- c) 13 from NGOs/CBOs
- d) 1 from Media
- e) 2 from Political Parties.

The workshop was conducted on participatory basis. It involved presentations by facilitators and interactive sharing among the participants. At the end of the presentation and interaction, the participants developed an action plan for strengthening and running new innovative strategies in disaster risk reduction.



Proceedings of the Workshop:

- The workshop was chaired by the Local Development Officer Mr. Vishwa Raj Dotel.
- The chief guest was Mr. Dhundi Raj Pokhrel, the Chief District Officer.
- Assistant Chief District Officer Mr. Rishi Ram Tiwari (DAO) & Mr. Gopal Nath Yogi (Executive Secretary of NGO Federation Central Committee, Kathmandu) were among other guest of honour.
- The workshop was inaugurated by the CDO (Mr. Dhundi Raj Pokheral) shedding light on CBDRR & Flagship 4 workshop
- A welcome speech was delivered by the LDO (Mr. Bishwa Raj Dotel).
- Objective sharing through Power Point presentation by CN Regional Program Assistant.
- Overview of the Nepal Risk Reduction Consortium: power point presentation & open discussion for clarification.
- Power Point Presentation followed by open discussions on: Introduction & Overview of Flagship 4: Community Based Disaster Risk Reduction, Minimum Characteristics of Flagship 4 CBDDR followed by open discussion, Information Platform of Flagship 4 CBDRR & NRRC.
- Distribution and briefing of plan of action checklist, formation of groups for discussion & group work.
- Presentation of group work and discussion.
- Closing:
 - NGO Federation National Executive Committee Secretary Mr. Gopal Nath Yogi emphasized the need to integrate the minimum criteria of Flagship 4 in all disaster risk reduction programs.



- The chief guest spoke about the overall program & his views for flagship 4 contribution on CBDRR.
- The LDO in the closing remarks stressing on strong coordination among all GoN and I/NGOs line agencies.

Outcomes of the Workshop

- 1. The participants had the opportunity to learn of NRRC and its objectives.**
- 2. The participants understood and have agreed on the 9 minimum characteristics and their importance in DRR projects. They also had the opportunity to analyze the extent to which their project/s have/had incorporated these characteristics. They also realized the need to incorporating these minimum characteristics in their ongoing DRR projects.**
- 3. The participants were introduced to the information platform and how it could be used to share information on DRR projects various line agencies have been involved in. The participants' have given their commitment for sharing information and relevant data.**
- 4. Some recommendations and suggestions have come up in context to incorporating the 9 minimum characteristics in existing and future DRR projects:**
 - The CBDRM (Community Based Disaster Risk Management) is included in the action plan & the budget of the DDC and VDC. They have preset annual action plan and have been doing such activities through Nagarik Wada Manch and so to avoid duplication, all the stakeholders have been advised to go through DDC and share information on the type and location of the project.
 - Emphasize strong coordination with various district stakeholders at every step of DRR projects.
 - Organize advocacy & awareness at various levels (district level, VDC level & ward level).
 - Regular monitoring & evaluation, proper supervision and follow-up of activities & proper implementation of the feedbacks & suggestions.
 - Information on the type and location of the program with the allocated budget needs to be shared with the Social Development Officer of the DDC, who is also the designated as disaster focal person for the district. This will help to analyze the amount of fund available for CBDRR in the district and proper utilization and management of such fund by avoiding duplication.
- 5. Identification of the characteristics that could be challenging to incorporate.**
 - CBDRR program needs an ample amount of fund to make it sustainable. Thus to avoid duplication in utilizing the funds in the same project area, information flow should be very strong and transparent. Creating this transparency and ensuring strong information system will be a challenge.
 - A proper channel for communication and information flow is another major challenge. Thus we need to create a simple and feasible CBDRR working framework or organogram so as to bring about effectiveness and simplicity in work among the government and various stakeholders.
 - Awareness raising and interpretation of the main vision and goal of CBDRR program at the grassroots level is a challenge that needs to be taken into consideration.
- 6. Phone, internet/emails and/or letters were suggested as means of communication for the organizations to interact with Flagship 4 Coordinator and the consultation group.**
- 7. The participating organizations committed to share the following project documentation with Flagship 4 and other organizations:**
 - **Hazard map/vulnerability and assessment map:** Political Parties, Federation of National Disable, Village Development Committee, District Administration Office (as Leading Agencies), District Development Committee, Nepal Red Cross Society, Rural Reconstruction Nepal, Communities, Water & Sanitation Division Office, District Public Health Office & Local GoN Health Agencies, Community Based Organizations, Local Police Office and Education Institutions.

- **Photos:** Nepal Red Cross Society, Police, Communities, Political Parties, Office of Village Development Committee, Municipality, Rural Reconstruction Nepal and other relevant line agencies.
 - **Evaluation Documents:** Office of Village Development Committee, Municipality, Nepal Police, District Disaster Relief Committee and Office of District Development Committee
 - **Other Informative & awareness materials:** Nepal Red Cross Society, Rural Reconstruction Nepal, Media, Police, Office of District Development Committee, Office of Village Development Committee, Municipality and all CBDRR Program implementing Organization/agencies.
- 8. Office of District Development Committee (Social Development Officer) was nominated as the focal point (person) for the district to liaison with Flagship 4 and channelize information and undertake the overall coordination with the District Administration Office (Administrative Officer).**
- 9. The participating stakeholders made commitments to disseminate information related to Flagship 4 that were discussed at the workshop by organizing sharing workshops in their respective working areas.**
- 10. The participants identified the following areas on which Flagship 4 can assist in coordinating and raising the profile of CBDRR in the grass-root communities:**
- Resource Collection for new CBDRR Project.
 - Support on multi hazard ranking/mapping.
 - Updating the information & developing the accessibility to the Information related with CBDRR.
 - Disseminating & promoting good practices at community levels.
- 11. The participants have shown interest in being involved in all the Flagships including the Flagship 3.**
Note: Flagship 3: Flood Management in the Koshi River basin: Though the flagship is related to Koshi basin the participants opined that they could use the learning from the Koshi experience into their DRR projects.
- 12. Other recommendations:**
- Data update & dissemination: local level database updated information should be disseminated to all relevant organizations through the Office of District Development Committee.
 - Development of a structure, relevant in all DRR projects, which could facilitate and ensure that the disaster affected people, families and communities can effectively coordinate & establish linkages with the Ward/ VDC/ Municipality/District Disaster Relief Committee.
 - DRR program should be implemented only after sharing information with the District Disaster Relief Committee and Village Disaster Risk Management Committee (line with the operational plan).

Flagship 4: CBDRR

District Level Consultation Workshop

25 February, 2012.

Venue: Hotel Siddhartha View

Program Schedule

| Time | Description | Process | Responsible Person | Organization |
|-----------------|--|---|---------------------------------------|--------------------|
| 8:30 -9:00AM | Breakfast & Registration | All Participants | Mr. Neeraj Kumar Tharu | Caritas Nepal |
| 9:30 - 10:15 AM | Opening Ceremony (Program Chairing By LDO Sir & Chief Guest CDO Sir) | Formal Program Opening with Participatory | Mr. Janak Sharma | Caritas Nepal |
| | Introduction/ Objective Sharing | Participatory | Mr. Janak Sharma | Caritas Nepal |
| | Welcome speech to all participants | Speech | Mr. Biswa Raj Dotel (LDO sir) | DDC |
| 10:15- 11:00 AM | Session 1: Overview of Nepal Risk Reduction Consortium | Power point Presentation | Mr. Janak Sharma | Caritas Nepal |
| 11:00-11:15 AM | Tea Break | Participatory | All Participant | DDC/Caritas Nepal |
| 11:15- 12:00 PM | Session 2 : Introduction & Overview of Flagship 4 : Community Based Disaster Risk Reduction | Power Point Presentation | Mr. Janak Sharma | Caritas Nepal |
| 12:00-12:45 PM | Session 3: Minimum Characteristics of Flagship 4:CBDRR | Power Point Presentation | Mr. Janak Sharma | Caritas Nepal |
| 12:45 -13:45 PM | Lunch Break | Participatory | All Participants | DDC/Caritas Nepal |
| 13:45-14:30 PM | Session 4 : Information Platform of Flagship 4 : Community Based disaster risk reduction and Nepal risk reduction consortium | Power Point Presentation | Mr. Janak Sharma | Caritas Nepal |
| 14:30-15:15 PM | Session 5 : Developed Plan of Action Flagship 4 Community Based disaster risk reduction Nepal risk reduction consortium | Group Discussion/ Presentation | Mr. Janak Sharma | DDC. Caritas Nepal |
| 15:15-15:45 AM | Open Discussion on Overall Session | Participatory/ Role by role Discussion | Mr. Biswa Raj Dotel/ Mr. Janak Sharma | Caritas Nepal/ DDC |
| 15:45-16:00 PM | Closing Ceremony | Closing Speech | Mr. Bishwo Raj Dotel (LDO Sir) | DDC, Banke |

Note: All Logistic will be managed by CN Regional Office, Kohalpur, Banke

ANNEX 2:**Participants Name List on IFRC Flagship 4 CBDRR District Level Consultation Workshop**

| S.N. | Name of participants | Designation | Office |
|-------------|-----------------------------|--|---|
| 1. | Mr. Dhundi Raj Pokharel | Chief of District Officer & Chairperson of DDRC, Banke | District Administration Office |
| 2. | Mr. H.C Neupane | Regional Manager | Agriculture Instrument Company Nepal |
| 3. | Mr. Padam Kumar Mainalee | Senior Development Engineer | DUDBC |
| 4. | Mr. Nibesh Kumar Sharma | Engineer | NPJ Municipality |
| 5. | Mr. Ganesh Raj Panthi | Branch Manager | National Seed Company LTD |
| 6. | Mr. Ashok Kumar Sharma | Engineer | Water Supply & Sanitation Division Office |
| 7. | Mr. Bijaya Amatya | Monitoring & Evaluation Officer | Care Nepal CSP, Nepalgunj |
| 8. | Mr. Gopal Nath Yogi | Executive Director | Bheri Environmental Excellence Group (BEE-Group), Banke |
| 9. | Mr. Hira Mani Subedi | Program Officer | District Development Committee, Banke |
| 10. | Mr. Ram Bdr. Chand | Public Health In charge | District Public Health Office, Banke |
| 11. | Mr. Pawan Kairatee | Assistant Project Coordinator | Banke UNESCO Club |
| 12. | Mr Rajesh Chhetry | President | Organization of National Madhesi Disability |
| 13. | Mr. Jagdish Dhakal | Correspondent | Hamro Weekly paper |
| 14. | Mr. Uttam Singh Soni | President | Federation of VDC Secretary |
| 15. | Mr. Janak Ram Bhandari | Vet Officer | District Livestock Office |
| 16. | Mr. Om Parksh Azad | President | Rastriya Parjatantra Party, Banke |
| 17. | Mr Kapil Yadav | Engineer | DPDC |
| 18. | Mr. Dal Bdr. Shahi | Nayab Subba | Small Industries & Cottage Office |
| 19. | Mr. Rajendra K.C. | Chief Engineer | DDC/ District Technical Office |
| 20. | Mr. Surendra Karki | Acting In charge | Rural Reconstruction Nepal (RRN) |
| 21. | Mr. Dharma Lal Rokaya | President | NGO Federation District Chapter |
| 22. | Mr. Punit Bikram Shah | President | RHERI, Chisapani, Banke |
| 23. | Mr. Ashok Raj Pokharel | Program Coordinator | Action aid Nepal, Western Resource Centre |
| 24. | Mr. Vishwa Raj Dotel | Local Development Officer | District Development Committee, Banke |
| 25. | Mr. Rishi Ram Tiwari | Assistant Chief District Officer | District Administration Office, Banke |
| 26. | Mr. Ramesh Shah | Social Development Officer | District Development Committee, Banke |
| 27. | Mr. Dolakh Dangi | Program Officer | Nepal Red Cross Society, District Chapter, Banke |
| 28. | Mr. Basant Kumar Kanwajiya | Ad. Officer | District Administration Office, Banke |
| 29. | Mr. Govinda Mahatra | Sub Engineer | District Technical Office, Banke |
| 30. | Mr. Bishnu Parsad Sharma | Executive Assistant of LDO | District Development Committee, Banke |
| 31. | Mr. Bechan Lal Gupta | President | NGO Coordination Committee, Banke |
| 32. | Mr. Birendra Budha | Program Assistant | RHERI, Chisapani, Banke |
| 33. | Mr. Rosan Gharti | Field Mobilizer | Bheri Environmental Excellence Group (BEE-Group), Banke |
| 34. | Mr. Lalit Kumar Kisku | Regional Admin & Finance Assistant | CN Regional Office, Banke |
| 35. | Mr. Janak Parsad Sharma | Regional Program Coordinator/Facilitator | CN Regional Office, Banke |
| 36. | Mr. Neeraj Kumar Tharu | Regional Program Assistant | CN Regional Office, Banke |

!! THE END !!