

Flagship 4 Urban CBDRR Coordination Meeting  
#1  
28- May -2013  
Nepal Red Cross Society, Kalimati

Draft Minutes

1: Present:

Mr. Pitambar Aryal, Director, NRCS  
Ms. Ritva Lahti, Country Representative, IFRC  
Ms. Indu Acharya, Senior Liaison and admin officer, IFRC  
Ms. Becky-Jay Harrington, IFRC Flagship 4 Coordinator  
Mr. Ephrem Emru, British RC Representative  
Ms. Julia Brothwell, British RC  
Mr. Giovanni Congi, NRRC, Communication Coordinator  
Mr. Suman Pradhan, NSET, Programme manager  
Mr. Gopi Krishna Basyal, Geographer, NSET  
Mr. Sam Rose, Advisor, DFID  
Mr. Shree B Basnet, Project Manager, OXFARM  
Ms. Gita Kumari Panday  
Ms. Niru Pradhan, GIS Officer, NRCS  
Mr. Prajwal Acharya

1. Welcome.

The meeting was opened with warm welcome and introduction of the participants by Becky-Jay, Flagship 4 Coordinator noting a first meeting of the Urban CBDRR Coordination.

2. Urban CBDRR monthly meetings

- Becky-Jay noted that the first meeting of Urban CBDRR had been organised on the request from agencies working in Urban CBDRR.  
Developing a Terms of reference
- Agencies were asked what they wanted from a regular meeting, it was generally agreed that it would be useful to share updates, research and work on challenges from agencies working in this area already. It was discussed it would be useful to have a monthly meeting to begin with and it could become more ad hoc at the later stage
- 2 types of urban CBDRR meeting were discussed: an operational level meeting with program managers / staff who are implementing projects and a higher level policy meeting that could potentially link with other clusters / sectors and include government representatives. It was agreed that flagship 4 would coordinate the operational level meeting and that flagship 4 would follow up with the NRRC about coordinating the higher level policy meetings.
- It was noted the participants of the operational meeting would include program staff of projects being implemented in urban context and could include other participants of a more technical level depending on the agenda item.

### Actions

- a) Flagship 4 to follow up with NRRC about conducting a policy level coordination meeting on Urban DRR
  - b) Flagship 4 to write up a draft Terms of Reference and distribute to participants for comment
  - c) Flagship 4 to follow up with agencies who were unable to attend the meeting about the Terms of Reference.
3. Initial analysis from 'Earthquake Preparedness and Safety Project KAP Study in the Kathmandu valley ( British & Nepal Red Cross Society)

The initial analysis of Earthquake Preparedness and Safety Project KAP Study in the Kathmandu valley was presented by Ephrem, British Red Cross. British Red Cross is working on developing a full analytical report of KAP analysis and aiming to be published by August 2013. The study was carried out in 3 districts of Kathmandu from February 2013 to March 2013 with 3,456 subjects (50% male, 50% female). Analysis of the KAP study will be published on the EPS website which is due to be launched in the next month.

Shree B. Basnet informed that Oxfam also completed a KAP survey in the Kiritpur and Lalitpur municipalities in Kathmandu valley and Dhangadhi (Kailali district) and Bhimdatt (Kanchanpur district) municipalities in the Terai and would be happy to speak to Oxfam's findings at the next meeting.

4. Update on From agencies/challenges  
Each agency present was asked to provide a short update on their activities and challenges.

#### Update from Oxfam

- Currently focusing on hardware activities.
- Procurement process underway for dive boring in the open spaces IDP sites.
- Oxfam is coordinating with relevant stakeholders for preposition of wash stocks in the 2 Open Spaces (TU and NARC),

#### Update from NRCS

- EPS is running in 66 area consisting 46 Municipalities and 20 VDC in the Kathmandu valley.
- CDMC, the key body at ward/ VDC to coordinate DRR activities, has been completed. NRCS providing training to CDMC members which is going to be completed soon. The CDMC members are now started to engage in programme activities actively.
- NRCS has supported CDMC to establish their office and also provided token of support to establish emergency fund which are almost completed. CDMC has opened separate account in Bank.
- The second round of risk assessment (VCA) is planned in coming months. Likewise DRM plans in all programme area are planned in coming months. NRCS

will inform to all concern agencies working in these wards, before starting planning process

#### Update from NSET

- NSET recently through an assessment process identified 887 open spaces in the Kathmandu valley that cover at least 1000m square. The list is available online
- Pilot survey- old KTM VDC ktm 18 and Lalitpur ward 2 has also conducted, Risk assessment for Health facilities has been carrying out
- NSET in initial phases of identifying 24 municipalities for support in implementing building codes, including 2 urbanising VDCs

#### Update from Flagship 4:

- Flagship 1 / Flagship 4 workshop coming up.
- Workshop is on Flagship 1: School Safety linking with Community elements under Flagship 4 on 5<sup>th</sup> June at Hotel Himalaya. Topics to be discussed include agreed mechanisms on sharing information between the Flagship areas and points of intersection on software aspects of DRR programming.

#### 5. Other Business

Flagship 4 will once again be holding a Urban CBDRR workshop, tentatively to be on 18 September. The concept note and possible contributions from agencies working in Urban CBDRR will be discussed further at the next meeting.

#### 6. Next meeting

Late June – to be confirmed.