

Urban CBDRR Operational Coordination Meeting
Meeting #3
19-September-2013
Location: Oxfam Nepal, Jawalakhel

Minutes

List of the Participants:

1. Ms. Becky-Jay Harrington, IFRC Flagship 4 Coordinator
2. Ms. Rabina Byanjankar, Project Coordinator, NRCS Lalitpur
3. Mr. Preetam Pandey, Programme Officer, LWF
4. Mr. Sanjeeb K. Shakya, PC- DRR, Merlin
5. Mr. Damodar Adhikari, National Professional Officer, WHO
6. Mr. Toya Nath Subedi, National Professional Officer, WHO
7. Mr. Naresh Giri, Project Officer, CDRMP/UNDP
8. Mr. Gopi Krishna Basyal, Geographer, NSET
9. Mr. Suman Pradhan, Programme Manager, NSET
10. Mr. Manoj Manandhar, Programme Officer, Oxfam
11. Mr. Raju Khadka, PHE, Oxfam
12. Mr. Moira Reddick, NRRRC Coordinator, NRRRC
13. Ms. Janakee K. Shrestha, Programme Officer-DRR, Oxfam
14. Mr. Biju Dangol, Programme Officer-WASH, Oxfam
15. Mr. Overtoun Mgemzulu, UNICEF
16. Ms. Arinita Maskey Shrestha, UNICEF
17. Mr. Dinanath Bhandari, Project Officer, Practical Action
18. Mr. Suresh Thapa, ActionAid Nepal
19. Mr. Shree B. Basnet, PM, OXFAM
20. Mr. Bimal Gadai, PC, OXFAM
21. Mr. Giovanni Congi, Public Information Coordinator, NRRRC
22. Mr. Prajwal Acharya, Programme Manager, NRCS
23. Mr. Frank Kennedy, Country Manager, BRC
24. Mr. Sam Rose, Resilience Advisor , DFID
25. Mr. Lakpa Tsering Tamang, NRRRC Secretariat Assistant, NRRRC

1. Welcome.

The meeting begun with welcoming remarks from Ms. Becky-Jay, Flagship 4 Coordinator. Ms. Becky-Jay, thanks Oxfam for hosting the meeting and emphasized the objective of the meeting was for agencies to provide updates on on-going work, discuss challenges and explore opportunities to collaborate with each other.

Actions

- **All Urban CBDRR meeting minutes to be posted online and distributed to this group, including WASH cluster lead, who in turn will distribute to all cluster leads.**
- **All organisations in attendance to complete project database to identify work happening in urban context.**

2. Update on from agencies

Each agency provided a short update on their activities and challenges in their respective urban projects:

Oxfam

Oxfam has 3 projects currently happening in urban areas in Nepal

1. Urban WASH and CBDRR in Kathmandu Valley
2. Urban Risk Management in Terai municipalities

3. Enhancing the health sector crisis preparedness in the event of a high intensity earthquake in Kathmandu Valley, Nepal (consortium DIPECHO VI and VII with Merlin, WHO and HI)

Urban WASH programme

- The formation of 47 WDMCs has occurred in Lalitpur Kiritpur, Dhangadhi (Kailali) and Bhimdutt (Kanchanpur)
- People have been trained in either LSAR, 1stAid, RADIUS, CBDRM, WASH in emergency, Structural Analysis training (STAAD Pro) and planning and managing humanitarian response.
- LSAR and 1stAid materials have been prepositioned in 18 wards
- MOU has been signed between Oxfam, municipalities, proposed IDP sites and partners
 - Seismic resistant deep tube well construction is in progress at TU and NARC premises (two largest IDP sites) with generator, generator house and back-up system
 - Shed construction for emergency WASH stockpile at TU and NARC (Maintained stockpile at IOE- Pulchowk and Teku-KMC), stockpile items being procured and some are placed in the containers at TU and NARC
- Retrofitted a government school at Belhi, Dhangadhi and Risk Management plan of Dhangadhi and Bhimdatta was prepared
- Support for the adoption of National Building Code at Dhangadhi municipality and DRR information desk strengthen in the two municipalities

URM Upcoming activities

- Mapping of potential water sources and capacity mapping of local WASH vendors (ongoing)
- WASH plan development in the IDP sites
- Emergency WASH stockpiles (ongoing)
- Water facilities development (two deep tube well construction, rehabilitation of existing two tube well and treatment plant etc.) (Ongoing)
- Capacity building training to stakeholders (Ongoing)
- Media mobilization and awareness activities (Ongoing)
- EWS in Terai

DIPECHO-VII consortium project with WHO/Merlin and HI – Community preparedness element

- Emergency WASH assessment in 2 hospitals ,3 PHCCs, 3 HPs, and 3 SHPs
- Health and WASH Risk assessment and management plan are being prepared in Imadole VDC and Kirtipur Municipality and integrate with LDRMP

DIPECHO – VII upcoming activities

- 100 community volunteers will be trained to mobilise and raise awareness on emergency health and WASH among the communities to respond to MCI
- Awareness raising activities around the catchment communities of health facilities in Imadole and Kirtipur
- Emergency WASH plans in 11 health facilities
- Stockpiling of Emergency WASH materials in 11 health facilities
- 275 staff from 11 target health facilities will be trained on emergency WASH to respond to MCI and plan will be tested.

Challenges

- Difficult locating water of adequate quality from deep tube and managing ammonia levels
- Difficulty coordinating with so many stakeholders across sectors, even just to identify who is working in the same area.
- Community participation in urban context

- Mr. Bimal Gadal, PC, Oxfam explained that it is proving challenging to develop a WASH plan for the IDP sites they are working in, as there is no Shelter plan for any of the 83 open space that has been identified.
- Arinita M. Shrestha from UNICEF asked how the project activities were being coordinated with the Government and the 750 deep wells that they have identified as potential water resource to use during emergency. Mr. Bimal Gadal explained that Oxfam are initiating water mapping in 2 surrounding IDP sites, coordinating with KUKL through workshop in preparing action plan and also working in close collaboration with private tanker association as they are key stakeholders for supply of water.
- Naresh Giri from CDRMP/UNDP was keen to know about the mechanism for NBC implementation in Dhangadi. Mr. Bimal Gadal explain that several training and exposure visit was provided to the official of the municipality regarding NBC implementation and a help desk was setup for approval of the house design in order to make sure that the house is in accordance to NBC compliance.

Update from Merlin/WHO

- 5 larger health facilities are being strengthened for operational capacities in Kathmandu, Bhaktapur and Lalitpur. Operational capacity and assessment of 9 smaller public health centre and 3 health post on-going.
- As part non-structural intervention there is training being schedule for health professionals in managing trauma cases
- Development of MCM plan which will be linked to municipal/district disaster response plan.
- HEOC establishment to support MoHP is on the process and that will be later linked to NEOC in managing emergencies / disasters

Updated from NRRC

- Common messages on fire hazard have been distributed in English, with Nepali version to come.
- Common message on landslide, earthquake and flooding is already been translated and are available online.
- The NRRC Communications Group is in development phase of an online platform for the key messages, which will act as an online guide for organizations and media to access and use the key messages.

Update from NSET

- Just launched 'Building Code Implementation Program in Municipalities of Nepal) 24 municipalities across Nepal. The program is from 2012-2015 and work has just commenced. .
- In process of developing some simplified tools on urban risk assessment/management specifically for earthquakes using based on UN ISDR work that was previously tested in 11 cities.
- There was a vigorous discussion on building code implementation, in the course of which it was made clear that further discussion was needed and that Flagship 5 should be facilitating this discussion.
- Moira from the NRRC raised the questions of what linkages were being made with the private sector in regards to urban projects and building code implementation. It was agreed that this would be tabled as an agenda item for the next meeting.

Actions

- **Bi-lateral discussion to take place on building code discussion, which will then feed into the soon to be established building code task force (potentially facilitated by Flagship 5). Oxfam, NSET, Practical Action, UNDP and NRCS all interested to be involved.**
- **Organisations are to provide an update on what linkages are being made with the private sector in their programme implementation.**

Update from CDRMP/UNDP

- Have been supporting DUDBC to develop a short, medium and long term implementation plan around national building code implementation and are developing a guide book.
- They have supported the implementation of the building permit system. As part of this they have created a tool kit detailing the process of building code endorsement. 12 episodes describe the methodology of making earthquake resistant building to provide education of NBC which will also be broadcast on national television programme.

Actions

- **UNDP to share link to the short, medium and long terms draft plan developed on building code implementation, to be distributed in Urban DRR google group**
- **UNDP to share concept and likely date for national level workshop on draft risk assessment of the Kathmandu valley.**

Updated from British Red Cross / Nepal Red Cross

- Institutional set up through CDMC established in 46 Wards and 20 VDCs in KTM valley.
- Risk assessment has already been conducted in all establish CDMCs.
- Draft DRM Plan is ready in 24 areas and 42 more is on the process which will be final after round of meeting
- Increase response preparedness capacity of first responders(First Aid – 4248 out of 6379), CADRE 864 out of 2552
- Mass communication messages are being developed, based on NRRC messages and once agreed upon, IEC materials will be produced.
- Identified and reached agreement with 2 of the 4 warehouse spaces in the KTM valley: TU and National Agricultural Resource College
- Exploring the possibility of establishing a hotline number service in the municipality as an added value from point of communication and conducting mobile services in construction site.
- They are currently working with MoFALD to have CDMC emergency funds in municipalities officially recognised by the Government. Will provide update on this shortly.

Actions

- **NRCS will share risk assessment with group, now that it has been translated to English**
- **NRCS to share IEC messages for feedback, once it has meet with Flagship 4 and NRRC**
- **Bi-lateral discussions to take place between Oxfam, NRCS and Practical Action around the legal structure of emergency funds at the ward / community level (in municipalities)**
 - **Provide update from NRCS**

Update from Practical Action/ActionAID

- Practical Action and Action Aid jointly implementing DFID funded urban CBDRR program in Pokhara; Building Disaster Resilience of Communities (BDRC)
- Under BDRC, the following has been done:
 - Worked with municipality to establish earthquake division and update permit application process to ensure building code compliance is embedded in process.
 - Support building code implementation, program supporting the retrofitting of 8 school buildings and the construction of 3 school buildings.
 - Providing livelihoods training to vulnerable groups to reduce financial vulnerability to disaster
 - Working with vulnerable communities (slum areas) by establishing community groups, identifying needs of communities and linking community with government. Through this model, small mitigation works have been completed such as an evacuation bridge.
 - Working with communities and government to establish early warning system

3. Agreement on collaboration mechanisms at VDC/Ward level

NRCS and Oxfam have agreed which agency is the lead in the wards of the KTM valley (where they are both present) in supporting the establishment of CDMCs. The issue was raised how these CDMCs are vertically and horizontally linking in with other sectors and working going on at the ward / community level.

Actions

- NRCS and NSET to have a bi-lateral discussion and follow up on the 6 wards NSET previously set up CDMCs to capitalize on these previous efforts .
- Need to establish clarity around how organisations supporting the establishment of CDMCs are linking horizontally and vertically with other sectors eg. Health and Education. Flagship 4 to arrange follow up bi-lateral meetings to discuss this issue further and provide feedback to the next meeting.

4. Urban CBDRR workshop

The Urban Community Based Disaster Risk Reduction/ Management symposium will be held in 26 November 2013. The Urban Community Based Disaster Risk Reduction/ Management symposium concept note has been distributed and organisations have been asked to submit papers / presentations to Flagship 4 by 21 October. The theme of the symposium will be “Strengthening approaches to Urban Community Based Disaster Risk Reduction”.

Actions

- Flagship 4 coordinator has spoken with Practical Action, ActionAID, Oxfam, NRCS about submitting a presentation and will follow up bi-laterally WHO / Merlin, NSET and UNDP about their potential contribution to the symposium.

Summary of Meeting Action points

1. Bi-lateral discussion to take place on building code discussion, which will then feed into the soon to be established building code task force. Oxfam, NSET, Practical Action, UNDP and NRCS all interested to be involved.
2. UNDP to share link to the short, medium and long terms draft plan developed on building code implementation, to be distributed in Urban DRR google group
3. UNDP to share concept and likely date for national level workshop on draft risk assessment of the Kathmandu valley.
4. NRCS will share risk assessment with group, now that it has been translated to English
 - NRCS has shared the KAP and VCA reports with Flagship 4 which in turn have been circulated and posted online
5. NRCS to share IEC messages for feedback, once it has meet with Flagship 4 and NRRC
6. Bi-lateral discussions to take place between Oxfam, NRCS and Practical Action around the legal structure of emergency funds at the ward / community level (in municipalities)
 - Provide update from NRCS
7. All Urban CBDRR meeting minutes to be posted online and distributed to this group, including WASH cluster lead, who in turn will distribute to all cluster leads.
8. Need to establish clarity around how organisations supporting the establishment of CDMCs are linking horizontally and vertically with other sectors eg. Health and Education. Flagship 4 to arrange follow up bi-lateral meetings to discuss this issue further and provide feedback to the next meeting.
9. All organisations in attendance to complete project database to identify work happening in urban context.
10. Organisations are to provide an update on what linkages are being made with the private sector in their programme implementation.

11. NRCS and NSET to have a bi-lateral discussion and follow up on the 6 wards NSET previously set up CDMCs to capitalize on these previous efforts .
12. Flagship 4 coordinator has spoken with Practical Action, ActionAID, Oxfam, NRCS about submitting a presentation and will follow up bi-laterally WHO / Merlin, NSET and UNDP about their potential contribution to the symposium.