

Community Based Disaster Risk Reduction in Nepal
Government and Implementing Agencies Coordination Meetings
Ministry of Federal Affairs & Local Development in partnership with Flagship 4

TERMS OF REFERENCE

Overall Purpose

The bi-monthly meetings will act as a coordination mechanism and information sharing platform between the Ministry of Federal Affairs & Local Development and organisations implementing community based disaster risk reduction / management activities in Nepal.

Background

Based on Government priorities and discussions with multi stakeholder groups, the NRRC and Government identified five flagship areas of immediate intervention for disaster risk management in Nepal, coordinated by one of the partner organisations. It is Flagship area 4 that the Ministry of Federal Affairs and Local Development led in partnership with the International Federation of Red Cross and Red Crescent societies:

Flagship 4 is a coordination and advocacy mechanism that seeks to capitalise on the community based disaster risk reduction activities and experience which has already accumulated in Nepal to create a more consistent, systematic and harmonised approach to CBDRR. In this role of coordination Flagship 4 is responsible for coordinating activities, sharing information about on-going and planned projects, and ensuring appropriate consultation among relevant partners. The Flagship aims to have CBDRR activities 1,000 VCDs / municipalities over a 5-year period.

To achieve this ambitious target, there is a need to establish a formal Government led coordination mechanism with implementing partners. It is proposed this takes shape in a bi-monthly coordination meeting.

On 29 November 2012 the Ministry of Federal Affairs and Local Development called the first of these bi-monthly coordination meetings with implementing partners to discuss CBDRR in Nepal.

Participants

Chair: Under Secretary of the Ministry of Federal Affairs and Local Development
Secretary: Flagship 4 Coordinator (IFRC)
Members: Representative from Government of Nepal: MoHA, MoUD
Representative from Nepal Red Cross Society
Representative from UNDP – CDRMP / Environment section
Representative of Oxfam, CARE Nepal, Save the Children, ADRA, ActionAID, Plan Nepal, Handicap International, Mission East, Practical Action, Mercy Corp, Merlin, (see participant list for full details)

Meeting schedule

Meetings should be held at least every 2months, and when needed more frequently. The Ministry of Federal Affairs and Local Development representative will lead meetings.

Specific tasks and responsibilities:

Coordination

- Ensure effective coordination between the wider CBDRR stakeholder group including different levels of government and implementing organisations through regular meetings.
- To hear details from implementing partners about where they are working and discuss in which areas MoFALD is able to support this investment
- Dissemination of information and action points through Flagship 4 and MoFALD communication mechanisms

Monitoring and reporting

- Ensure all implementing partners register their CBDRR projects with Flagship 4 tracking, to develop an accurate national picture of all CBDRR activities

Technical support

- To discuss challenges of implementing new policies / guidelines and devise action points to address these challenges
- To discuss how the current DPRP district lead support agency list can be augmented to include other disaster risk management plans.

Collaboration

- To highlight areas of synergies and potential collaboration.
- To encourage sharing of lessons learnt and ongoing research