



**Flagship 4 Advisory Committee
Meeting 07 - Minutes**

Tuesday 27 March 2012, 10:30am – 11:30pm
IFRC Meeting Room

Attendees:

- Mr Anjan Neupane, Ministry of Local Development (Chair)
- Ms Moira Reddick, Coordinator, NRRC Secretariat
- Ms Becky-Jay Harrington, Flagship 4 Coordinator
- Mr Sten Van Leuffel, Programme Manager, Oxfam/DIPECHO Partners
- Mr Pitambar Aryal, Director Disaster Management Department, Nepal Red Cross Society
- Ms Jenty Kirsch-Wood, Head of DRM Unit, UNDP
- Ms Elina Savolainen, (IFRC) Finnish Red Cross

Apologies

- Mr Binod Singh, Under Secretary, Ministry of Local Development
- Mr Sagar Mishra, Section Officer, Ministry of Home Affairs
- Mr Kedar Babu Dhungana, Programme Manager, Save the Children/AIN
- Ms Victoria Bannon, Country Representative, IFRC

Item #	Topic	Speaker
1	<p>Welcoming remarks by Mr Anjan Neupane (MoLD) (chair) As Mr. Binod Singh is on leave, Mr Anjan Neupane acted as a chair of the meeting and welcomed everyone.</p> <p>Update on previous meeting actions</p> <ul style="list-style-type: none"> • Updates on the database, updates on current statistics and funding have been made • 6.67 m pound funding from DFID – makes big difference, brings funding of Flagship 4 up to 31 m USD (approximately) 	Mr Anjan Neupane (chair) F4 Coordinator
2	<p><u>Update on Flagship 4 / NRRC Progress</u></p> <ul style="list-style-type: none"> • Project database <ul style="list-style-type: none"> ○ Mr Binod has recommended to send a letter to DDRC and DDC to ask for the CBDRR project information ○ Ms Elina Savolainen, a Finnish Red Cross volunteer, has been seconded to IFRC Country Office for 6 months, and will be working with in Flagship 4 • Flagship documentaries <ul style="list-style-type: none"> ○ World Bank has funded six short documentaries, each 5 min long, one about each Flagship and one earthquake specific. Footage from Flagships 1 and 4 has been collected in recent weeks. These documentaries can later be used in various forms for promotional and informational use by the NRRC, Flagships and partners. • Steering Committee Meeting <ul style="list-style-type: none"> ○ Next steering committee meeting will be on Thursday 29th March. • District consultations Flagship 4 coordinator presented the results of the district consultations: 	F4 Coordinator MR



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	<ul style="list-style-type: none"> ○ Nine out of ten district consultations have been implemented – the date for the last one in Morang will be confirmed by PD-Net. District consultations have been organised by DP-Net, Caritas, Sahamati, Practical Action. ○ Average 40 participants have attended district consultations – feedback has been positive and the events have generated a lot of discussion. ○ There has been lack of awareness of NRRC in district level – consultation events have served as platform for promoting NRRC and Flagship 4, as well as opportunity for organisations to sit together and share their current CBDRR activities. ○ The district consultation Mr Binod Singh attended received positive feedback, participants felt it was good to get government and people implementing projects in the same room. Also presented LDRMP Guidelines raised discussion. ○ Information Platform was felt important by participants → Flagship 4 will work on making it more accessible and useful ○ Minimum characteristics have been seen difficult and confusing. Flagship 4 will develop examples to help explain what each characteristic could mean, need to be careful not to describe too much and limit their meaning <ul style="list-style-type: none"> - Case studies, illustrations, examples suggested ○ District consultation participants have showed enthusiasm to be involved in all Flagships. <p>Action</p> <ol style="list-style-type: none"> 1. Flagship 4 coordinator collects recommendations from district consultations 2. Flagship 4 coordinator to draft a letter to be sent to DRRC and DDCs 	
3	<p><u>Project Tracking System</u></p> <p>Discussion was held:</p> <ul style="list-style-type: none"> ○ General agreement of objectives of working group ○ HFA reporting can create confusion – possibly mention it in benefits rather than objectives and rephrase the last objective, or alternative rephrase the last objective so it is more general. Working group can ensure minimum characteristic are in line with HFA ○ Life span of working group intended to be 4-5 meetings in 2 months. Working group will report to Advisory Committee. The first meeting is intended to be in late next week. ○ Nominations: NRCS, Save the Children, one by Mr Singh. Flagship 4 coordinator will be in touch to get names. Three earlier nominations + Flagship coordinator, SVL. 	All
4	<p><u>Flagship 4 Members Meeting</u></p> <p>Discussion was held:</p> <ul style="list-style-type: none"> ○ Previous have been half a day long ○ Mention LDRMP briefly ○ Focus on Flagship 4 and 9 minimum characteristics rather than LDRMP 	All



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	<ul style="list-style-type: none"> ○ Case studies, tracking guidelines ○ First meeting possibly in early May 	
5	<p><u>Other business</u></p> <ul style="list-style-type: none"> ○ Review and finalizing the draft of Flagship 4 work plan to next meeting’s agenda ○ UNDP has contacted embassies – list of all focal points of consulates ○ Giovanni has started working on NRRC, and will be focusing on promotion of NRRC and communications – e.g. one pagers for each Flagship, FAQ for NRRC ○ ToR for communication group: mapping communication workshop – BBC will draft a workplan for discussion ○ Fund tracking ongoing – complicated, first take on coming weeks. Focus has been on identifying duplications between flagships ○ Funding available for NRRC for coordination and communications: welcome ideas 	<p>JKV</p> <p>MR</p>
6	<p><u>Closing the meeting</u> Meeting was closed 11:40.</p>	BJH